


## Player Roster Enrollment Procedure:

- 1) Players will receive a "Roster Invitation" (Example Below) by email once the Team Manager has registered the team.

Click the "Link" listed in Step 1 to begin the player enrollment process.

**Important:** Please sign-in or create your Team Sideline account with the email address your Team Manager has used to send you the roster invitation.



Hello **PLAYER NAME**,

The "**TEAM NAME**" Team is registered to play in the Fall 2018 League hosted by Town of Cary Sports. You have been invited to register to be on the "Team Name" team by "**TEAM MANAGER**".

To register to be on the "Team Name" team, you must complete your registration online. It's simple. Just follow these steps:

1. [Click here to start the Registration process. Click this link instead of going to the Town of Cary Sports web site directly.](#)
2. If you are a new user, click on the "Not registered? Create a new account" link and complete the Register page using [PlayerEmail@email.com](#) as your email address.
3. If you already have an account, use [PlayerEmail@email.com](#) as your email address, type in your password, and click the Sign In button.
4. If you are on the "Add Items To Your Cart" page, then go to the next step. If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.
5. Select your name from the Account Name dropdown, click the Add to Cart button, then click the Proceed to Checkout button.
6. After you have clicked the Proceed to Checkout button, follow the instructions on each page. Your registration process will be complete when you see the Order Confirmation page.

If you need additional help, you can contact "**TEAM MANAGER**" by replying to this email or you can send an email to [TeamManagerEmail@email.com](#). You can also contact Town of Cary Sports if you have questions about the registration process.

- 2) Log-in with email and password or Create your account with Team Sideline. Click **“First time signing in to this site? Create a new account”** for first time users or **“Forgot your password”** to retrieve account information.

**Pre-Registration**

Please sign in to complete your enrollment or order.


**Use your TeamSideline account** ?

Email \*

Password \*


**or**

**Sign in with Facebook**

 Facebook


Quick and easy access with nothing posted to your Facebook wall ever.

- [How is my Facebook information used?](#)
- [Can I unlink my Facebook account later?](#)

 [First time signing in to this site? Create a new account.](#)

[Forgot your password?](#)

- 3) \*New Users: Complete your Team Sideline account information. Then click the **“Sign Up”** button.

 Sign In

**Register**

New to TeamSideline? Signing up is easy! Just complete the fields below and click "Sign Up"

Email Address \*  !

Re-Enter Email \*

Password \*  !

Confirm Password \*

First Name \*

Last Name \*

Street Address \*

City, State, Zip \*  NC

Phone 1 \*  Ext.  Select

Phone 2  Ext.  Select



Phone 3  Ext.  Select

Player Birth Date \*  📅

- 4) Select “Enroll on a Roster” and add the Coed Dodgeball Tournament program to Your Cart. Click “Add to Cart”.

**Add Items To Your Cart** ?

Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

I would like to \*   


Roster Invitation(s)

Team \* Test Team

Program \* Coed Dodgeball Tournament - Roster

Roster Name \* Kevin Bacon

Account Name \*  [Add Enrollee](#)



Your Cart


Item	Cost
You have no items in your cart.	

Order Subtotal: **\$0.00**

- 5) You will receive a pop-up message confirming the enrollment has been added to your cart. Click the “X” in the top right corner of the message to proceed to checkout.

**Add Items To Your Cart** ?


Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

I would like to \*  


Roster Invitation(s)

No outstanding roster invitations.


Your Cart

Item	Cost
General - Coed Dodgeball Tournament (Registration)	\$0.00 

Order Subtotal: **\$0.00**



Your enrollment has been added to your Cart. If this is your last enrollment, close this message, then click the "Proceed to Checkout" button. If you have more items to add to your Cart then make your enrollment selections and click the Add Enrollment button.



6) Your cart will now include your player registration. Click **“Proceed to Checkout”**.

### Add Items To Your Cart ?

Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

I would like to \* Enroll on a Roster

Roster Invitation(s)  
No outstanding roster invitations.

Your Cart

Item	Cost	
General - Coed Dodgeball Tournament - Roster - Coed Dodgeball Tournament - Kevin Bacon - Test Team (Player Registration)	\$0.00	

Order Subtotal: **\$0.00**

Proceed to Checkout

7) Complete information for Birth Date, Gender, T-Shirt Size and Emergency Contact.

### Coed Dodgeball Tournament - Roster - Coed Dodgeball Tournament - Kyle Bacon ?

You are almost done! Complete this page and then click the Next button to complete your order.

Program Specific Information

Player Birth Date \*

Gender \* Select

T-Shirt Size \* Select

Emergency General Information

Contact Name \*

Relationship to Player

Phone 1 \*  Select

Phone 2  Select

Phone 3  Select

Comments

8) Review Player Liability Waiver and acknowledge “Agreement” check box. Then Click “Next”.

### Player Liability Waiver


**WARNING, LIABILITY, RELEASE AND ACKNOWLEDGMENT AND ASSUMPTION OF RISKS**


All coaches, captains, and participants (collectively, “Participant”) must read and execute the Release of Liability and Assumption of Risk Agreement (“Agreement”). A coach/captain CANNOT sign the waiver on behalf of a participant.

In consideration of being allowed to participate in the recreational program (“Activity”) offered by the Town, I, the Participant, acknowledge, appreciate, and agree that participation in Activity carries the following risks: 1) injuries caused by physical exertion (cuts, scrapes, strains, sprains, muscle tears, broken bones, head trauma, etc.); 2) contact and/or collisions with equipment (balls, bats, rackets, etc.), playing surfaces, surrounding facilities (walls/fences, goal/net posts, etc.), and other participants; 3) equipment failure and hazards related to conditions of playing surfaces; 4) environmental hazards such as inclement weather, excessive heat, and encounters with wildlife; 5) the negligence of myself and/or others; and 6) the potential for permanent paralysis and death.

Rules, equipment, and personal discipline may reduce this risk, but the risk remains even when all rules are followed. **Activity is inherently dangerous.**

I further acknowledge, appreciate, and agree that: 1) I have reviewed the risks outlined above, have been able to ask questions about Activity, and my questions have been answered to my satisfaction; 2) I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF OTHERS, and assume full responsibility for my participation; 3) I willingly agree to comply with the stated and customary rules and terms and conditions for participation. If, however, I observe any unusual or significant hazard during my/our presence or participation, I will remove myself from participation and bring such to the immediate attention of the nearest Town staff immediately; 4) I agree for myself and for my heirs, assigns, executors, and administrators to release, waive, and discharge any legal rights I may have to seek payment or relief of any kind from the Town of Cary, its officers, employees, or agents, for injury, illness, or death resulting from participating in Activity at Facility. I also agree not to sue the Town of Cary, its officers, employees, or agents, and agree to hold harmless and indemnify the Town of Cary, its officers, employees, and agents, for all claims, damages, losses, or expenses, including attorneys fees, if a suit is filed concerning an

 Agreement \*  Click here to verify that you have read and agree to the terms and conditions that govern your involvement with Town of Cary Sports.


 **Next**

\* Required Fields

9) Checkout: Confirm Contact Information and Review Order in your Cart. Click “Place Order”.

### Checkout

One more step! Just complete this page, confirm the item(s) in your order and click the Place Order button to finalize your order.

 **Contact Information**

First Name \* Kevin

Last Name \* Bacon

Street Address \* 1501 Laura Duncan Rd

City \* Apex

State \* NC

Zip Code \* 27502


Phone \* 919-555-4422

**Order**

Item	Cost
General - Coed Dodgeball Tournament - Roster - Coed Dodgeball Tournament - Kevin Bacon - Test Team (Player Registration)	\$0.00

Order Total: **\$0.00**

All taxes included.

 **Place Order**

10) You will be directed to an order confirmation page. Your player registration enrollment has been completed!

**Order Confirmation**

Your order has been placed. Print a copy for your records.

**Note:** An Order Confirmation has been emailed to you. However, email services and ISPs can use blocking or filtering systems to help protect you from unsolicited email or "spam". In order to make sure you receive email from TeamSideline, please add no-reply@teamsideline.com to your address book, Outlook "Safe Senders List" or to your "White List".

**Contact Information**

Order Date \* Thursday, January 31, 2019

Order Number \* 228-1489364

Full Name \* Kevin Bacon

Street Address \* 1501 Laura Duncan Rd

City \* Apex

State \* NC

Zip Code \* 27502

Phone \* 919-555-4422

**Order Items**

Item	Cost
General - Coed Dodgeball Tournament - Roster - Coed Dodgeball Tournament - Kevin Bacon - Test Team (Player Registration)	\$0.00

Terms: [Player Liability Waiver](#)

Total  
Order Total: \$0.00

All taxes included.

11) Once you have completed the enrollment process, your Team Manager will receive a "Roster Invitation Accepted" email (Example Below).

**TOWN of CARY SPORTS**

This email is to inform you that **PLAYER NAME** has completed the enrollment process to play on the "**TEAM NAME**" team.

12) All Players and Team Managers will receive an "Order Confirmation" email (Example Below) to confirm enrollment.



Your Thursday, January 31, 2019 order (#228-1489364) has been confirmed with Town of Cary Sports.

**Contact Information**

Name: Kevin Bacon  
Street: 1501 Laura Duncan Rd  
City: Apex  
State: NC  
Zip Code: 27502  
Phone Number: 919-555-4422  
Email: [kyle.bacon@nc.rr.com](mailto:kyle.bacon@nc.rr.com)

Order Summary	Fee
General - Coed Dodgeball Tournament - Roster - Coed Dodgeball Tournament - Kevin Bacon - Test Team (Player Registration) <b>Terms:</b> <a href="#">Player Liability Waiver</a>	\$0.00

**Order Total**

Order Total: \$0.00

Amount Paid: \$0.00

Amount Due: \$0.00

All taxes included.

Questions? Contact [Kyle.Bacon@townofcary.org](mailto:Kyle.Bacon@townofcary.org)