

**FULL AND PART TIME BUDGETED POSITION AUTHORIZATIONS
FY 2020**

ATTACHMENT B

DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee							
			Name or Vacant	E/NE	POS#	GRADE	CDL	HRSS	BBP	
			COLUMN HEADING DESCRIPTIONS E/NE - Exempt or Non Exempt Position POS# - Position Number GRADE - Grade Level of Position CDL - Commercial Drivers License Required for Position HRSS - High Risk Safety Sensitive Position BBP - Blood Borne Pathogen Risk Position							
GENERAL FUND										
LEGISLATIVE DEPARTMENT										
Town Clerk - 010-4130-511-0201										
Town Clerk	1	-		E	45	00045	UC			X
Deputy Town Clerk	1	-		NE	46	00046	22			X
Administrative Assistant	1	-		NE	102	00102	16			X
Town Clerk Total	3	-								
Legal - 010-4140-511-0201										
Town Attorney	1	-		E	40	00040	UC			X
Senior Assistant Town Attorney	1	-		E	41	00041	36			X
Assistant Town Attorney	1	-		E	42	00042	33			X
Legal Assistant	1	-		NE	108	00108	20			X
Legal Total	4	-								
TOTAL LEGISLATIVE DEPARTMENT	7	-								
TOWN MANAGER'S DEPARTMENT										
Town Manager's Office - 010-4200-511-0201										
Town Manager	1	-		E	35	00035	UC			X
Deputy Town Manager	2	-		E	33	00033	NG			X
Assistant Town Manager	1	-		E	30	00030	NG			X
Chief Strategy Officer	1	-		E	84	00084	NG			X
Director of Special Projects	1	-		E	36	00036	NG			X
Water System Manager	1	-		E	2684	02684	37			X
Performance and Innovation Architect	1	-		E	302	00302	34			X
Platform Solutions Strategist	1	-		E	332	00332	34			X
311 Manager	-	-		E	175	00175	32			X
IT Platform Developer	2	-		E	333	00333	32			X
Assistant to the Town Manager	1	-		E	80	00080	28			X
Innovation and Analytics Architect	1	-		E	186	00186	28			X
Services Design Coordinator	1	-		E	86	00086	28			X
Business System Analyst	1	-		E	174	00174	27			X
Civil Designer	1	-		NE	915	00915	25			X
Executive Assistant to the Town Manager	1	-		NE	81	00081	23			X
Operations Specialist	1	-		NE	83	00083	21			X
Infrastructure Administrative Supervisor	1	-		NE	914	00914	21			X
Town Manager's Office Total	19	-								
Organizational Development Division - 010-4201-511-0201										
Director at Large	1	-		E	860	00860	NG			X
Organizational Development Manager	1	-		E	33	00033	33			X
Internal Communications Specialist	1	-		NE	93	00093	23			X
Organizational Development Division Total	3	-								
Capital Projects Division - 010-4202-511-0201										
Director of Capital Projects	1	-		E	933	00933	NG			X
Capital Projects Division Total	1	-								
Economic Development - 010-4250-511-0201										
Director of Economic Development	1	-		E	38	00038	NG			X
Business Liaison	1	-		E	43	00043	29			X
Economic Development Total	2	-								
Public Safety Division - 010-4203-511-0201										
Director of Public Safety	1	-		E	44	00044	NG			X
Deputy Public Information Officer	1	-		E	92	00092	31			X
Public Safety Division Total	2	-								
Housing and Neighborhood Services - 010-5507-601-0201										
Chief Development Compliance Officer	1	-		E	711	00711	30			X
Development Compliance Officer	3	-		NE	710	00710	23			X
Minimum Housing Officer	1	-		NE	811	00811	23			X
Housing and Neighborhood Services Total	5	-								
Special Projects Division - 010-4204-511-0201										
Director of Special Projects	1	-		E	36	00036	NG			X
Community Engagement and Special Projects Manager	2	-		E	534	00534	E			X
311 Center Division Total	3	-								
311 Center Division - 010-4700-511-0201										
311 Manager	1	-		E	175	00175	32			X
311 Supervisor	2	-		NE	187	00187	24			X
Citizen Advocate	1	-		NE	185	00185	19			X
Special Projects Division Total	4	-								
Housing and Neighborhood Services - 010-5507-601-0201										
Housing and CDBG Manager	1	-		E	47	00047	29			X
Housing and Neighborhood Services Total	1	-								
Stormwater 010-3700-611-0201										
Stormwater Operations Manager	1	-		E	845	00845	34			X
Stormwater Development Manager	1	-		E	840	00840	32			X
Senior Project Manager	2	-		E	924	00924	32			X
Stormwater Program Analyst	1	-		E	843	00843	27			X
Environmental Specialist	1	-		E	847	00847	27			X
Water Resources Outreach Supervisor	1	-		E	2662	02662	27			X
Stormwater Facilities Specialist	1	-		E	2301	02301	26			X
Senior Civil Designer	1	-		NE	920	00920	26			X
Senior Stormwater Engineering Technician	1	-		NE	838	00838	25			X
Stormwater Engineering Technician	2	-		NE	839	00839	24			X
Stormwater Total	12	-								
Sustainability - 010-3610-611-0201										
Sustainability Manager	1	-		E	32	00032	29			X

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DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
Sustainability Total	1	-							
Transit - 025-5700-611-0201									
Transit Administrator	1	-		E	908	00908	34		X
Assistant Transit Administrator	1	-		E	945	00945	30		X
Transit Project Manager	1	-		E	714	00714	28		X
Transit Planner	1	-		E	713	00713	27		X
Transportation Program Analyst	1	-		E	950	00950	27		X
Transportation Program Coordinator	1	-		E	943	00943	25		X
Transit Marketing Specialist	1	-		NE	754	00754	19		X
Transit Total	7	-							
TOTAL TOWN MANAGER'S DEPARTMENT	60	-							
FINANCE DEPARTMENT									
Accounting - 010-4410-511-0201									
Chief Financial Officer	1	-		E	225	00225	NG		X
Assistant Finance Director	1	-		E	220	00220	34		X
Deputy Treasurer	1	-		E	29	00029	31		X
Financial Operations Analyst	1	-		E	26	00026	30		X
Finance Project Manager	1	-		E	216	00216	28		X
Senior Accountant	1	-		E	213	00213	28		X
Accounting Manager	-	-		E	214	00214	28		X
Financial Reporting Analyst	1	-		E	208	00208	28		X
Accounting Supervisor	1	-		E	210	00210	27		X
Risk Management Specialist	1	-		NE	158	00158	26		X
Accountant	3	-		NE	209	00209	22		X
Expense and Training Coordinator	1	-		NE	221	00221	22		X
Collections Account Rep	1	-		NE	202	00202	18		X
Payroll Technician	1	-		NE	217	00217	18		X
Accounting Technician	1	-		NE	219	00219	18		X
Administrative Assistant	1	-		NE	102	00102	16		X
Accounts Payable Technician	2	-		NE	203	00203	16		X
Accounting Total	19	-							
Procurement and Risk Services - 010-4420-511-0201									
Purchasing and Contracts Manager	1	-		E	37	00037	30		X
Purchasing Supervisor	1	-		E	157	00157	28		X
Contract Supervisor	1	-		E	942	00942	28		X
Contract Specialist	1	-		NE	939	00939	24		X
Buyer	1	-		NE	156	00156	22		X
Warehouse Supervisor	1	-		NE	133	00133	20		X
Assistant Buyer	1	-		NE	155	00155	19		X
Procurement Technician	1	-		NE	146	00146	18		X
Inventory Specialist	1	-		NE	130	00130	16		X
Purchasing Total	9	-							
Budget Office - 010-4450-511-0201									
Financial Strategy Manager	1	-		E			31		X
Financial Strategy Analyst	4	-		E			28		X
Budget Office Total	5	-							
TOTAL FINANCE DEPARTMENT	33	-							
INFORMATION TECHNOLOGY DEPARTMENT									
Information Technology - 010-4500-511-0201									
Chief Information Officer	1	-		E	325	00325	NG		X
Chief Technology Officer	1	-		E	316	00316	38		X
Innovation and Analytics Manager	-	-		E	302	00302	34		X
IT Operations Manager	1	-		E	328	00328	34		X
Platform Architech	1	-		E	331	00331	34		X
Senior Marketing Manager	1	-		E	652	00652	34		X
Smart Cities and IT Project Manager	1	-		E	1310	01310	34		X
Technology Service Delivery Manager	1	-		E	317	00317	34		X
IT Platform Developer	1	-		E	333	00333	32		X
Integration Developer	2	-		E	340	00340	32		X
Technology Project Manager	1	-		E	303	00303	32		X
Network IOT Architect	1	-		E	329	00329	32		X
IT Service Delivery Supervisor	1	-		E	319	00319	32		X
IT Security Manager	1	-		E	326	00326	32		X
Senior Network Engineer	1	-		E	321	00321	31		X
Senior System Administrator-Cloud	1	-		E	310	00310	31		X
IT Project Manager	1	-		E	331	00331	30		X
Technology Services Business Analyst	1	-		E	320	00320	30		X
System Administrator - Cloud	2	-		E	314	00314	30		X
System Administrator - Endpoint	4	-		E	315	00315	30		X
Internet Applications Analyst	1	-		E	322	00322	29		X
Service Desk Analyst	2	-		E	335	00335	28		X
Application Support Specialist	1	-		E	318	00318	25		X
Technology Support Technician	1	-		NE	305	00305	25		X
Graphic Designer	1	-		NE	663	00663	23		X
Public Information Specialist	1	0.6875		NE	93	00093	23		X
Web Content Manager	1	-		NE	90	00090	23		X
Administrative Specialist	1	-		NE	98	00098	20		X
Marketing Assistant	1	-		NE	662	00662	19		X
TOTAL INFORMATION TECHNOLOGY DEPARTMENT	34	0.6875							
HUMAN RESOURCES DEPARTMENT									
Human Resources - 010-4600-511-0201									
Chief Human Resources Officer	1	-		E	10	00010	NG		X
Assistant Human Resources Director	1	-		E	147	00147	34		X
Senior HR Manager-Total Employee Health	1	-		E	3	00003	31		X
Human Resources Operations Manager	1	-		E	16	00016	31		X
Employee Safety Coordinator	1	-		E	5	00005	29		X
Senior HR Strategic Partner	1	-		E	136	00136	29		X
Employee Wellness Coordinator	1	-		E	9	00009	27		X
Human Resources Consultant	4	-		E	151	00151	27		X

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DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
Employee Benefits Supervisor	1	-		E	148	00148	24		X
Human Resources Assistant	2	-		NE	153	00153	19		X
Safety Technician	-	0.625		NE	154	00154	18		X
Administrative Assistant	1	-							X
TOTAL HUMAN RESOURCES DEPARTMENT	15	0.625							

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DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
POLICE DEPARTMENT	-	-							
Police - 010-5110-521-0201	-	-							
Police Chief	1	-		E	1235 01235	NG	1	X	X
Assistant Police Chief	3	-		E	1231 01231	34	3	X	X
Police Captain	6	-		E	1227 01227	31	6	X	X
Police Support Services Manager	1	-		E	1245 01245	30		X	
Police Lieutenant	11	-		E	1225 01225	29	11	X	X
Police Sergeant	24	-		NE	1215 01215	27	23	X	X
Police Records Supervisor	1	-		NE	125 00125	26		X	
Police Corporal	20	-		NE	1216 01216	25	16	X	X
Police Support Services Supervisor	1	-		NE	1239 01239	24		X	
Senior Police Officer	-	-		NE	1207 01207	24		X	
Emergency Communications Center Assistant Supervisor	-	-		NE	1308 01308	24		X	
Emergency Communications CAD Specialist	-	-		NE	1307 01307	24		X	
Master Police Officer	-	-		NE	1206 01206	23		X	
Crime Analyst	2	-		NE	1205 01205	23		X	
Police Officer II	-	-		NE	1204 01204	22		X	
Emergency Communications Shift Supervisor	-	-		NE	1304 01304	22		X	
Police Officer I	-	-		NE	1203 01203	21		X	
Police Support Services Technician	1	-		NE	1240 01240	21		X	
Total POI, POII, MPO, SPO Career Ladder Positions (gr 21-24)*	126	-					131	X	X
Police Officer Overhire	7	-				21	8	X	X
Animal Control Supervisor	1	-		NE	1102 01102	21		X	X
Police Administrative Specialist	1	-		NE	123 00123	20		X	
Police Intelligence Specialist	1	-		NE	122 00122	20		X	
Senior Emergency Communications Officer	-	-		NE	1305 01305	20		X	
Emergency Communications Officer II	-	-		NE	1303 01303	19		X	
Emergency Communications Officer I	-	-		NE	1302 01302	18		X	
Animal Control Officer	3	-		NE	1101 01101	18		X	X
Police Records Technician	3	0.500		NE	301 00301	17		X	
Police Total	213	0.500							
Emergency Communications - 010-5120-521-0201									
Emergency Communications Center Supervisor	1	-		E	1301 01301	28		X	
Emergency Communications Center Assistant Supervisor	1	-		NE	1308 01308	25		X	
Emergency Communications CAD Specialist	1	-		NE	1307 01307	25		X	
Emergency Communications Shift Supervisor	4	-		NE	1304 01304	22		X	
Senior Emergency Communications Officer	-	-		NE	1305 01305	20		X	
Emergency Communications Officer II	-	-		NE	1303 01303	19		X	
Emergency Communications OVERHIRE	5	-			00000	18		X	
Emergency Communications Officer I	-	-		NE	1302 01302	18		X	
Total ECOI, ECOII and SR ECO Career Ladder Positions (gr 18 -20)*	18	-							
Emergency Communications Total	30	-							
TOTAL POLICE DEPARTMENT	243	0.500							
FIRE DEPARTMENT									
Fire - 010-5300-521-0201									
Fire Chief	1	-		E	1430 01430	NG		X	X
Deputy Fire Chief	1	-		E	1429 01429	34		X	X
Assistant Fire Chief	3	-		E	1427 01427	32		X	X
Battalion Chief	6	-		E	1425 01425	30		X	X
Chief Code Enforcement Official	1	-		E	804 00804	28		X	X
Fire Captain	50	-		NE	1409 01409	26		X	X
Code Enforcement Official III	4	-		NE	803 00803	24			
Senior Code Enforcement Official III	1	-		NE	808 00808	25		X	
Fire Engineer	54	-		NE	1407 01407	24		X	X
Master Firefighter	48	-		NE	1404 01404	22		X	X
Total Firefighter I and II Career Ladder positions (grades 19 - 20)*	68	-		NE				X	X
Firefighter II	-	-		NE	1402 01402	20		X	X
Firefighter I	-	-		NE	1403 01403	19		X	X
Firefighter Overhire	6	-							
Administrative Assistant	2	-		NE	102 00102	16			
TOTAL FIRE DEPARTMENT	245	-							
TRANSPORTATION & FACILITIES									
Transportation & Facilities - 010-3600-611-0201									
Director of Transportation & Facilities	1	-		E	931 00931	NG		X	
Assistant Director of Infrastructure	1	-		E	937 00937	36		X	
Facilities Design and Construction Manager	1	-		E	660 00660	34		X	
Facilities Planning Manager	1	-		E	919 00919	34		X	
Traffic Engineering Supervisor	1	-		E	905 00905	34		X	
Transportation Engineering Supervisor	1	-		E	928 00928	34		X	
Senior Project Manager	*	-		E	924 00924	32		X	
Project Manager-Architect	1	-		E	655 00655	30		X	
Civil Design and Survey Manager	1	-		E	921 00921	30		X	
Project Manager-Landscape Architect	2	-		E	653 00653	30		X	
Project Manager	*	-		E	926 00926	30		X	
Real Estate Manager	1	-		E	910 00910	30		X	
Transportation Planning Engineer	1	-		E	916 00916	30		X	
Project Manager	*	-		E	34 00034	28		X	
Total Project Manager and Senior Project Manager Career Ladder Positions (gr 30 and 32)*	11	-							
Civil Design Services Supervisor	1	-		NE	922 00922	27		X	
Facilities Planner	2	-		E	650 00650	27		X	
Traffic Signal System Specialist	2	-		NE	938 00938	27		X	
Senior Real Estate Coordinator	1	-		E	906 00906	26		X	
Senior Civil Designer	*	-		NE	920 00920	26		X	
Civil Designer	*	-		NE	915 00915	25		X	
Real Estate Coordinator	1	-		E	911 00911	24		X	
Facilities GIS Specialist	1	-		NE	651 00651	24		X	
Total Civil Designer & Senior Civil Designer Career Ladder Positions (gr 25 & 26)*	2	-							
Senior Survey Crew Chief	*	-		NE	901 00901	23		X	
Survey Crew Chief	*	-		NE	907 00907	22		X	
Total Survey Crew Chief & Sr Survey Crew Chief Career Ladder Positions (gr 22 & 23)*	2	-							

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FY 2020**

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DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
Senior Survey Technician	*	-		NE	902	00902	20		X
Survey Technician	*	-		NE	904	00904	19		X
Administrative Assistant	2	-		NE	102	00102	16		X
Total Survey Technician & Sr Survey Technician Career Ladder Positions (gr 19 & 20)*	2	-							
Transportation and Facilities Total	39	-							
Sustainability - 010-3610-611-0201									
Sustainability Manager	-	-		E	32	00032	29		X
Sustainability Total	-	-							
TOTAL TRANSPORTATION AND FACILITIES DEPARTMENT	39	-							
PLANNING DEPARTMENT									
Planning Administration - 010-5505-601-0201									
Director of Planning	1	-		E	755	00755	NG		X
Assistant Planning Director	1	-		E	701	00701	34		X
Planning Manager	1	-		E	702	00702	32		X
Zoning Administrator	1	-		E	717	00717	32		X
Principal Planner	2	-		E	708	00708	29		X
Senior Planner	*	-		E	707	00707	27		X
Planner II	*	-		E	709	00709	25		X
Geographic Information System Planner	1	-		NE	704	00704	24		X
Planner I	*	-		E	706	00706	23		X
Planning Technician	2	-		NE	705	00705	21		X
Senior Administrative Assistant	1	-		NE	103	00103	18		X
Total Planner I/Planner II Career Ladder Positions (gr 23-25)*	2	-							
Total Planner II/Senior Planner Career Ladder Positions (gr 25-27)*	7	-							
TOTAL PLANNING DEPARTMENT	19	-							
INSPECTIONS & PERMITS DEPARTMENT									
Inspections & Permits - 010-5510-601-0201									
Assistant Inspections & Permits Director	1	-		E	1422	01422	34		X
Infrastructure Field Services Manager	1	-		E	917	00917	33		X
Development Manager	1	-		E	184	00184	32		X
Inspections and Permits Operations Manager	1	-		E	177	00177	32		X
Chief Code Enforcement Official	4	-		E	804	00804	28		X
Infrastructure Field Services Supervisor	1	-		E	832	00832	28		X
Senior Code Enforcement Official III (Multi Trade)	*	-		NE	814	00814	26		X
Plans Examiner	3	-		NE	823	00823	25		X
Senior Code Enforcement Official III	*	-		NE	808	00808	25		X
Code Enforcement Official III (Multi Trade)	*	-		NE	818	00818	25		X
Total Code Enforcement Official Career Ladder Positions (gr 20-26)*	22	-							
Infrastructure Field Services Technician	8	-		NE	918	00918	25		X
Code Enforcement Official III	*	-		NE	803	00803	24		X
Code Enforcement Official II (Multi Trade)	*	-		NE	817	00817	24		X
Code Enforcement Official II	*	-		NE	802	00802	22		X
Code Enforcement Official I (Multi Trade)	*	-		NE	816	00816	22		X
Platting Specialist	*	-		NE	166	00166	21		X
Code Enforcement Official I	*	-		NE	801	00801	20		X
Administrative Assistant	1	-		NE	102	00102	16		X
TOTAL INSPECTIONS AND PERMITS DEPARTMENT	43	-							
DEVELOPMENT SERVICES DEPARTMENT									
Development Services - 010-5515-601-0201									
Director of Planning, Inspections, and Development Services	1	-		E	935	00935	NG		X
Assistant Development Director	1	-		E	182	00182	34		X
Development Services Manager	-	-		E	175	00175	32		X
Development Liaison Supervisor	1	-		E	168	00168	29		X
Development Liaison	-	-		E	177	00177	27		X
Development Business Analyst	1	-		E	127	00127	27		X
Permit Supervisor	1	-		NE	178	00178	25		X
Development Customer Service Supervisor	-	-		NE	169	00169	23		X
Development Liaison Associate	1	-		NE	176	00176	23		X
Development Technician	5	-		NE	116	00116	19		X
Senior Development Customer Service Representative	1	-		NE	179	00179	18		X
Development Customer Service Representative	5	-		NE	161	00161	16		X
TOTAL DEVELOPMENT SERVICES DEPARTMENT	17	-							
PARKS, RECREATION & CULTURAL RESOURCES									
PRCR Administration - 010-6210-551-0201									
Director of Parks, Recreation, and Cultural Resources	1	-		E	401	00401	NG		X
Assistant PRCR Director	1	-		E	668	00668	34		X
PRCR Operations Analyst	1	-		E	17	00017	28		X
Special Services Supervisor	1	-		E	15	00015	25		X
PRCR Marketing Supervisor	-	-		E	652	00652	25		X
Operations and Program Supervisor - Specialized Recreation and Inclusion	1	-		E	624	00624	25		X
Application Support Specialist - PRCR	1	-		E	661	00661	23		X
Environmental Outreach Programs Coordinator	1	-		NE	195	00195	23		X
Graphic Designer	-	-		NE	663	00663	23		X
Program Specialist - Specialized Recreation and Inclusion	1	-		NE	665	00665	21		X
Administrative Specialist	1	-		NE	98	00098	20		X
PRCR Marketing Assistant	-	-		NE	662	00662	19		X
PRCR Customer Service Representative	1	-		NE	143	00143	14		X
PRCR Administration Total	10	-							
Community Recreation Administration - 013-6250-551-0201									
Superintendent of Recreation	1	-		E	620	00620	33		X
Senior Recreation Manager	1	-		E	541	00541	29		X
Community Recreation Administration Total	2	-							
Sports Programs - 013-6251-551-0201									
Sports Program Coordinator	1	-		E	628	00628	28		X
Ops & Program Supervisor - Sports	3	-		NE	630	00630	25		X
Program Specialist - Sports	1	-		NE	667	00667	21		X
Administrative Assistant	1	-		NE	102	00102	16		X
Sports Programs Total	6	-							

**FULL AND PART TIME BUDGETED POSITION AUTHORIZATIONS
FY 2020**

ATTACHMENT B

DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
Senior Programs - 013-6252-551-0201									
Ops & Program Supervisor - Seniors	1	-		E	615	00615	25		X
Program Specialist - Seniors	1	-		NE	656	00656	21		X
PRCR Customer Service Representative	1	-		NE	143	00143	14		X
Senior Programs Total	3	-							

**FULL AND PART TIME BUDGETED POSITION AUTHORIZATIONS
FY 2020**

ATTACHMENT B

DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee Name or Vacant		POS#	GRADE	CDL	HRSS	BBP
			E/NE						
Community Centers (Bond Park) - 013-6256-551-0201	-	-							
Recreation Manager	1	-		NE	669	00669	25		X
Program Supervisor	1	-		NE	649	00649	21		X
Operations Supervisor	1	-		NE	671	00671	21		X
Community Centers (Bond Park) - Total	3	-							
Community Centers (Herb Young) - 013-6257-551-0201									
Senior Operations & Program Supervisor	1	-		E	643	00643	27		X
Program Specialist - Community Recreation	1	-		NE	640	00640	21		X
Program Assistant - Teens	1	-		NE	622	00622	19		X
Operations Support Assistant	1	-		NE	600	00600	16		X
Program Attendant	1	-		NE	601	00601	12		X
Community Centers (Herb Young) - Total	5	-							
Community Centers (Middle Creek) - 013-6258-551-0201									
Program Specialist - Community Recreation	1	-		NE	640	00640	21		X
PRCR Customer Service Representative	1	-		NE	143	00143	14		X
Community Centers (Middle Creek) - Total	2	-							
Outdoor Recreation - 013-6254-551-0201									
Recreation Manager	1	-		NE	669	00669	25		X
Program Supervisor	2	-		NE	649	00649	21		X
Outdoor Recreation Total	3	-							
Environmental Programs - 013-6255-551-0201									
Operations and Program Supervisor - Environmental	1	-		E	623	00623	25		X
Program Specialist - Environmental	1	-		NE	654	00654	21		X
Program Attendant II	1	-		NE	602	00602	14		X
Environmental Programs Total	3	-							
Sports Venues Administration - 014-6305-551-0201									
Sports Venues Manager	1	-		E	635	00635	33		X
Operations and Program Supervisor - Sports Venues	2	-		E	634	00634	25		X
Sports Venues Administration Total	3	-							
Tennis Park - 014-6310-551-0201									
Tennis Services Coordinator	1	-		E	633	00633	25		X
Operations and Program Supervisor - Tennis	1	-		E	664	00664	25		X
Operations and Program Assistant - Tennis	1	-		NE	666	00666	19		X
Head Tennis Professional	2	-		NE	631	00631	15		X
Tennis Program Specialist	1	-		NE	627	00627	13		X
Junior Tennis Development Specialist	1	-		NE	636	00636	13		X
Tennis Professional III	7	-		NE	641	00641	1		X
Tennis Park Total	14	-							
Sports Venues Skate - 014-6320-551-0201									
Operations and Program Supervisor - Action Sports	1	-		E	642	00642	25		X
Operations and Program Assistant - Action Sports	1	-		NE	619	00619	19		X
Sports Venues Skate Total	2	-							
Sports Venue Soccer - 014-6330-551-0201									
Sports Venue Coordinator	1	-		E	632	00632	28		X
Sports Venue Soccer Total	1	-							
Sports Venue Baseball - 014-6340-551-0201									
Sports Venue Coordinator	1	-		E	632	00632	28		X
Sports Venue Baseball - 014-6340-551-0201	1	-							
Cary Arts Center - 019-6350-551-0201									
Operations and Program Supervisor - Theater	1	-		E	613	00613	25		X
Operations and Program Supervisor - Arts Education	1	-		E	658	00658	25		X
Performing Arts Education Specialist	1	-		NE	607	00607	23		X
Program Supervisor - Art Studios	1	-		NE	605	00605	23		X
PRCR Customer Service Representative	2	-		NE	143	00143	14		X
Program Attendant I	2	-		NE	601	00601	12		X
Cary Arts Center Total	8	-							
The Cary - 019-6351-551-0201									
Operations and Program Supervisor - The Cary	1	-		E	604	00604	25		X
Program Attendant I	1	-		NE	601	00601	12		X
The Cary Total	2	-							
Cultural Arts Historic Programs - 019-6354-551-0201									
Operations and Program Supervisor - Historical Resources	1	-		E	612	00612	25		X
Program Specialist - Historical and Cultural	1	-		NE	647	00647	21		X
PRCR Customer Service Representative	1	-		NE	143	00143	14		X
Cultural Arts Historic Programs Total	3	-							
Cultural Arts Administration - 019-6355-551-0201									
Cultural Arts Manager	1	-		E	645	00645	33		X
Arts Programs and Operations Coordinator	1	-		E	611	00611	29		X
Festivals and Events Supervisor	1	-		E	606	00606	25		X
Public Art Program/Exhibition Supervisor	1	-		E	610	00610	25		X
Program Supervisor - Technical Operations	1	-		NE	614	00614	23		X
Program Specialist - Audience Development	1	-		NE	617	00617	21		X
Program Specialist - Outdoor Arts Events	1	-		NE	603	00603	21		X
Technical Operations Assistant	2	-		NE	657	00657	18		X
Cultural Arts Administration Total	9	-							
TOTAL PARKS, RECREATION AND CULTURAL RESOURCES DEPARTMENT	80	-							
PUBLIC WORKS DEPARTMENT									
PWUT Administration - 010-7010-531-0201									
Public Works Director	1	-		E	2102	02102	NG		X
Utilities Director	1	-		E	2115	02115	NG		X
PWUT Operations Support Manager	1	-		E	2120	02120	29		X
PWUT Operations Analyst	1	-		E	105	00105	27		X
Administrative Specialist	1	-		NE	98	00098	20		X
PWUT Customer Service Supervisor	-	-		NE	113	00113	20		X
PWUT Operations Data Technician	1	-		NE	117	00117	18		X
Administrative Assistant	2	-		NE	102	00102	16		X
PWUT Customer Service Representative	2	0.500		NE	141	00141	15		X
PWUT Administration Total	10	0.500							
Utilities Administration (030-7010-571-0201)									
Environmental Communications Specialist	-	0.625		NE	2664	02664	23		X
Public Works Administration (030-7010-571-0201) Total	-	0.625							

**FULL AND PART TIME BUDGETED POSITION AUTHORIZATIONS
FY 2020**

ATTACHMENT B

DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
Facilities Management Division - 010-7015-531-0201									
Facilities Division Manager	1	-		E	530	00530	33		X
Facilities Coordinator	4	-		E	2315	02315	28		X
Special Events Expeditor	1	-		NE	2229	02229	25	X	X
Facilities Work Expeditor	7	-		NE	2411	02411	25		X
Arborist	1	-		NE	2245	02245	23		X
Facilities Maintenance Project Specialist	2	-		NE	2303	02303	23		X
Senior Facilities Maintenance Mechanic	1	-		NE	2261	02261	22		X
Athletic Field Maintenance Crew Leader	3	-		NE	2258	02258	21	X	X
Facilities Maintenance Mechanic II	2	-		NE	2256	02256	20		X
Premiere Athletic Field Maintenance Technician	6	-		NE	2253	02253	18	X	X
Facilities Maintenance Mechanic I	12	-		NE	2255	02255	18		X
Lead Landscape Worker	7	-		NE	2254	02254	17	X	X
Lead Right-of Way Worker	4	-		NE	2257	02257	17	X	X
Lead Special Events Worker	1	-		NE	2259	02259	17	X	X
Athletic Field Maintenance Technician II	2	-		NE	2248	02248	16	X	X
Special Events Worker	2	-		NE	2260	02260	15	X	X
Athletic Field Maintenance Technician I	9	-		NE	2247	02247	14	X	X
Facilities Maintenance Worker II	13	-		NE	2252	02252	14	X	X
Facilities Attendant	10	-		NE	2249	02249	12		X
Facilities Maintenance Worker I	20	-		NE	2251	02251	12		X
Facilities Management Division Total	108	-							
Operations - 010-7020-531-0201									
Operations Division Manager	1	-		E	2511	02511	35		X
Operations Coordinator - Signs & Signal System	1	-		E	2309	02309	31		X
Operations Coordinator - Street Mtc & Repair	1	-		E	2312	02312	29		X
Operations Coordinator - Utilities	1	-		E	2312	02312	29		X
Water Distribution System Operator	1	-		E	2635	02635	29		X
Wastewater Collection System Operator	1	-		E	2623	02623	29		X
Operations Project Specialist	1	-		E	2320	02320	25		X
Collections Systems Investigations Field Supervisor	1	-		NE	2585	02585	24		X
Wastewater Collection Field Supervisor	2	-		NE	2582	02582	24	X	X
Water Distribution Field Supervisor	2	-		NE	2612	02612	24	X	X
Water Service Field Supervisor	1	-		NE	2609	02609	24		X
Traffic Operations Field Supervisor	1	-		NE	2233	02233	24	X	X
Traffic Operations Electronics Technician	1	-		NE	2224	02224	23		X
Crew Coordinator	7	-		NE	2509	02509	22	X	X
Concrete Crew Coordinator	1	-		NE	2501	02501	21	X	X
Senior Traffic Signal System Technician	4	-		NE	2227	02227	21	X	X
Line Location Coordinator	1	-		NE	2618	02618	21	X	X
Senior Collections Systems Investigations Technician	1	-		NE	2586	02586	20		X
Senior Wastewater System Technician	2	-		NE	2584	2584	20		X
Traffic Signal System Technician II	-	-		NE	2223	02223	19	X	X
Senior Construction Technician	8	-		NE	2507	02507	19	X	X
Water System Quality Compliance Technician	7	-		NE	2663	02663	18		X
Senior Concrete Mason	1	-		NE	2503	02503	18	X	X
Line Locator	4	-		NE	2613	02613	18	X	X
Traffic Signal System Technician I	-	-		NE	2228	02228	17	X	X
Total Traffic Signal System Tech - Total of I's & II's (gr 17-19)*	4	-							
Senior Water Service Technician	1	-		NE	2614	02614	17		X
Equipment Operator	1	-		NE	2218	02218	17	X	X
Collection System Investigations Technician	4	-		NE	2587	02587	17		X
Construction Technician II	10	-		NE	2506	02506	16	X	X
Water System Technician	9	-		NE	2611	02611	16	X	X
Wastewater System Technician II	11	-		NE	2581	02581	16	X	X
Water Service Technician	6	-		NE	2608	02608	16		X
Concrete Mason II	2	-		NE	2502	02502	16	X	X
Traffic Sign and Signal System Technician	2	-		NE	2230	02230	17	X	X
Wastewater System Technician I	9	-		NE	2580	02580	15	X	X
Concrete Mason I	1	-		NE	2504	02504	14	X	X
Construction Technician I	12	-		NE	2505	02505	14	X	X
Operations Total	123	-							
Solid Waste Management - 010-7025-541-0201									
Solid Waste Division Manager	1	-		E	2306	02306	32		X
Solid Waste Operations Coordinator	1	-		E	2307	02307	26		X
Solid Waste Supervisor	1	-		NE	2305	02305	22		X
Solid Waste Equipment Operator	15	-		NE	2214	02214	17	X	X
Solid Waste Crew Leader	3	-		NE	2213	02213	16	X	X
Convenience Center Attendant	1	-		NE	2205	02205	13		X
Cart Delivery/Repair Worker	1	-		NE	2212	02212	13		X
Special Waste Collector	2	-		NE	2207	02207	13		X
Solid Waste Collector	7	-		NE	2210	02210	12		X
Solid Waste Management Total	32	-							
Recycling - 010-7026-541-0201									
Recycling Coordinator	-	-		NE	19	23			X
Recycling Supervisor	1	-		NE	2241	02241	22		X
Recycling Equipment Operator	8	-		NE	2243	02243	17	X	X
Recycling Crew Leader	2	-		NE	2242	02242	16	X	X
Special Waste Collector	1	-		NE	2207	02207	13		X
Recycling Collector	5	-		NE	2237	02237	12		X
Recycling Total	17	-							
Yard Waste - 010-7027-541-0201									
Yard Waste Supervisor	1	-		NE	2200	02200	22		X
Yard Waste Crew Leader	6	-		NE	2201	02201	16	X	X
Yard Waste Collector	19	-		NE	2202	02202	12		X
Yard Waste Total	26	-							
TOTAL PUBLIC WORKS DEPARTMENT	317	0.500							
GENERAL FUND TOTAL	1,152	2.3125							

**FULL AND PART TIME BUDGETED POSITION AUTHORIZATIONS
FY 2020**

ATTACHMENT B

DEPARTMENT / POSITION	FULL TIME POSITIONS	PART TIME POSITIONS	Employee		POS#	GRADE	CDL	HRSS	BBP
			Name or Vacant	E/NE					
UTILITY FUND									
FINANCE DEPARTMENT									
Utility Accounts - 030-4440-571-0201									
Revenue Manager	1	-		E	115 00115	30			X
Utility Accounts Customer Service Supervisor	1	-		E	2604 02604	25			X
Utility Account Analyst	1	-		NE	212 00212	25			X
Utility Billing Supervisor	1	-		NE	211 00211	23			X
Utility Collections Supervisor	1	-		NE	205 00205	21			X
Customer Service and Marketing Specialist	1	-		NE	137 00137	19			X
Utility Billing Technician	3	-		NE	112 00112	18			X
Senior Utility Collections Representative	1	-		NE	206 00206	18			X
Senior Utility Accounts Customer Service Rep	1	-		NE	2602 02602	18			X
Utility Accounts Clerk	1	-		NE	204 00204	16			X
Utility Collections Representative II	1	1.025		NE	207 00207	16			X
Utility Accounts Customer Service Representative	2	-		NE	142 00142	16			X
Utility Collections Representative I	-	0.500							
TOTAL FINANCE DEPARTMENT	15	1.525							
Pretreatment - 030-7012-571-0201									
Utility Pretreatment Manager	-	-							
Utility Pretreatment Program Supervisor	1	-		E	2654 02654	28			X
Utility Pretreatment Technician II	1	-		NE	2667 02667	24			X
Utility Pretreatment Technician I	2	-		NE	2661 02661	22			X
Pretreatment Total	4	-							
Utilities Engineering 030-7014-571-0201									
Utility Engineering Manager	-	-		E	927 00927	35			X
Water Resources Manager	1	-		E	2117 02117	34			X
Engineering and Construction Manager	1	-		E	936 00936	34			X
Senior Project Manager	-	-		E	924 00924	32			
Project Manager	1	-		E	926 00926	30			
Total Project Manager and Senior Project Manager Career Ladder Positions (gr 30 & 32)*	10	-							
GIS Coordinator	1	-		NE	2649 02649	27			X
Water Resources Outreach Supervisor	-	-		E	2662 02662	27			X
Utilities Engineering Total	14	-							
Utilities Engineering (010-7010-531-0201)									
Civil Designer	1	-		NE	915 00915	25			X
Utilities Engineering (010-7010-531-0201) Total	1	-							
Utility Systems Management - 030-7030-571-0201									
Wastewater Collection System Manager	1	-		E	2638 02638	35			X
Chief of Utility Systems Maintenance	1	-		E	2634 02634	28			X
Utility Systems Maintenance Electronics Supervisor	1	-		NE	2629 02629	26			X
Utility Systems Maintenance Field Supervisor	3	-		NE	2632 02632	25			X
Lead Utility Systems Maintenance Master Mechanic	-	-		NE	2637 02637	24			X
Electronics Technician II	-	-		NE	2628 02628	22			X
Senior USM Mechanic	-	-		NE	2633 02633	22			X
Electronics Technician I	-	-		NE	2630 02630	21			X
Utility Systems Maintenance Mechanic II	-	-		NE	2624 02624	21			X
Utility Systems Maintenance Mechanic I	-	-		NE	2631 02631	20			X
Total of all USM Career Ladder Positions (gr 20 - 24)*	12	-							
Utility Systems Management Total	18	-							
Reclaimed Water - 030-7031-571-0201									
Reclaimed Water Supervisor	1	-		E	2657 02657	26			X
Reclaimed Water Technician	1	-		NE	2658 02658	22			X
Reclaimed Water Total	2	-							
North Cary Water Reclamation Facility - 030-7051-571-0201									
NCWRF Manager	1	-		E	2655 02655	35			X
WRF Facility Operations Supervisor	1	-		E	2643 02643	30			X
WRF Maintenance Supervisor	1	-		E	2644 02644	28			X
Laboratory Supervisor	*	-		NE	2675 02675	27			X
WRF Master Mechanic/Operator	*	-		NE	2648 02648	24			X
WRF Senior Mechanic/Operator	*	-		NE	2646 02646	22			X
Electronics Technician I	*	-		NE	2630 02630	21			X
WRF Mechanic/Operator II	*	-		NE	2642 02642	21			X
Laboratory Analyst II	*	-		NE	2671 02671	21			X
WRF Mechanic/Operator I	*	-		NE	2641 02641	20			X
Lab Analyst I	*	-		NE	2674 02674	21			X
Administrative Assistant	1	-		NE	102 00102	16			X
Total of all NCWRF Career Ladder Positions (gr 20-24)*	13	-							
North Cary Water Reclamation Facility Total	17	-							
South Cary Water Reclamation Facility - 030-7052-571-0201									
SCWRF Manager	1	-		E	2651 02651	35			X
Operations/Maintenance Technician II	1	-		E	2643 02643	30			X
WRF Maintenance Supervisor	1	-		E	2644 02644	28			X
WRF Laboratory Supervisor	1	-		E	2676 02676	27			X
WRF Master Mechanic/Operator	*	-		NE	2648 02648	24			X
Senior Laboratory Analyst	*	-		NE	2675 02675	23			X
WRF Senior Mechanic/Operator	*	-		NE	2646 02646	22			X
Electronics Technician I	*	-		NE	2630 02630	21			X
WRF Mechanic/Operator II	*	-		NE	2642 02642	21			X
Laboratory Analyst II	*	-		NE	2671 02671	21			X
WRF Mechanic/Operator I	*	-		NE	2641 02641	20			X
Laboratory Analyst I	*	-		NE	2674 02674	20			X
Administrative Assistant	-	0.750		NE	102 00102	16			X
Total of all SCWRF Career Ladder Positions (gr 20-24)*	15	-							
South Cary Water Reclamation Facility Total	19	0.750							

