



Inspections & Permits Department
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PERMIT SUBMITTAL GUIDE

RESIDENTIAL SHED, WORKSHOP, DETACHED GARAGE

TOWN of CARY

SHED, WORKSHOP, DETACHED GARAGE

APPLYING FOR A PERMIT:

You will need *all* of the following documents when applying through the IDT web portal:

- **Proposed Plot plan:**
 1. Plot plan must be to scale, show existing construction and proposed construction dimensioned to the property lines.
 2. You can use an existing survey of the property or hand draw a scaled site plan. An as-built survey may be required to verify the location of the new work during construction.
- **Construction plans:** Indicate on plans the name and address of the person designing the plan.
 1. Floor plans
 - a. Label all rooms with use; show all doors, windows, stairs, plumbing fixtures.
 - b. Scale and dimension plans, show square footage on plans.
 2. Structural plans
 - a. Foundation: footing type and size (call out thickness, width, depth).
 - b. Framing: for each floor call out framing members (girder, floor joist, header, etc.).
 - c. Roof: indicate roof type; call out all framing members (rafter, ridge, header, ceiling joist, etc.).
 - d. Wall bracing is required at all exterior walls per R602.10. Show wall bracing on the plans.
 3. Elevation drawings
 - a. Provide elevation drawings and construction details as necessary for clarification.
 4. Engineering as need for methods not covered by the code:
 - a. Structural ridge not supported directly to the foundation, truss roof systems.
 - b. Engineered metal building systems
 - c. Alternate wall bracing or foundation methods.
 - d. Other structural conditions not covered by the Code.

FEES:

Fees are per the Town of Cary's current approved budget document.

INSPECTIONS:

Required inspections will be determined upon your permit application and approval.