

## ISAB Subcommittee on Mobile App Strategy Meeting Minutes

Date: April 14, 2014

Time: 1800 – 19:20

Location: Conf. Room 10030

Members Present – all

None Absent

Quorum establish, meeting started 18:10

John Tramontin shared a policy whitepaper he found on the web to give us some guidance on constructing our recommendation. General agreement to use this as a guide as it is a good and related example of our output.

Discussion on items to add to our worklist, identified were:

- Apps should have owners
- Vendor relationships

Discussion on forming a problem statement, result (in-progress):

Problem Statement:

Lots of groups are creating apps. No consistency and no lessons-learned.

The Citizens demand a consistent experience in accessing information from the Town of Cary.

Fillmore Bowen suggested we focus on some key areas to formulate a workable recommendation – discussion on this topic yield these three areas:

- User Experience with App
- Application Management Lifecycle
- Security/Privacy

The subcommittee decided to take these points, added together with our previous worklist items. John Tramontin volunteer to take this input and format into the context of the whitepaper he shared with us. He will share that with the subcommittee via email.

In closing, the subcommittee decided that one more meeting was needed to wrap up this work. Next meeting is Monday, April 21, 2014, 6pm-8pm at the Cary Arts Center (101 Dry Avenue, Cary, NC 27511) Conference Room (upstairs).