



TRANSPORTATION & FACILITIES DEPARTMENT

DATE: June 11, 2017

PUBLIC NOTICE

The Town of Cary hereby announces its fiscal years 2018 through 2020 goal of 5.1% for Disadvantaged Business Enterprise (DBE) transit contracts. The proposed goal and rationale is available for inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, for 30 days from the date of this publication at:

Cary Town Hall
Transportation & Facilities Department (2nd floor)
316 N. Academy St.
Cary, NC 27513
Email: ana.orlowsky@townofcary.org
Phone: (919) 469-4086

As a recipient of US Department of Transportation (USDOT) FTA funds, the Town is seeking public participation from all interested parties to assist in establishing DBE utilization goals for FY 2018-2020. Individuals or groups with information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and ways to establish a level playing field and fair participation for DBEs are encouraged to provide information and comments on the goals for 30 days from the date of this notice.

A public meeting to discuss this methodology and accept comments will be held at the Cary Town Hall, Transportation & Facilities Department, Second Floor, 316 N. Academy St., Cary, NC 27513 on June 27, 2017 at 12:30 p.m.-1:30 p.m.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be presented at the public meeting or sent to the following:

*Ana Orłowsky
DBE Liaison Officer
Town of Cary, Transit Services Section
P.O. Box 8005
Cary, NC 27512
Phone: 919-469-4086*

Participant Access: Individuals requiring an accommodation or assistance to participate, please contact the Town of Cary, Transit Services Section, email ana.orlowsky@townofcary.org or call 919-469-4086. Upon request reasonable accommodations can be made for special needs related to disabilities.

Nondiscrimination: GoCary is committed to ensuring that no person is excluded from participation in or denied the benefits of its services, or subjected to discrimination on the basis of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964.

TOWN OF CARY

FY2018-2020 DBE GOAL FOR GOCARY SYSTEM

I. Overall DBE Goal

As the recipient of with Federal Transit Administration (FTA) federal funds, the Town of Cary (GoCary) must set an overall goal for Disadvantaged Business Enterprises (DBE) to participate in U.S. Department of Transportation assisted contracts. The overall race-neutral goal provides for participation by certified DBE firms and will not be subdivided into group specific goals. Further, no contractor will be subjected to a quota, set aside, or preference.

GoCary, in accordance with FTA Guidelines (49 CFR Part 26), and in consultation with FTA documentation “Tips for Goal-Setting in the Disadvantaged Business Enterprise (DBE) Program” has established a DBE Triennial Participation Goal for FY 2018-2020.

GoCary’s FY 2018-2020 FTA DBE Goal = 5.1%

DOT-assisted contract amount:	FY 2018 \$ 597,828
	FY 2019 \$ 203,763
	FY 2020 \$ <u>209,876</u>
Total	\$ 1,011,467

Total dollar amount to be expended on DBE’s: \$51,585

II. Goal Development

STEP 1 – Determining the Base Figure 26.45(c): Actual relative availability of DBE’s

- A. The projected DOT-assisted contractible and sub-contractible opportunities over the FY2018-2020 time period were determined. For each DOT-assisted contractible and sub-contractible opportunity the projected work description and associated NAICS code was identified.

DOT-assisted Contractible and Sub-contractible Opportunities FY18-20

Prime Contractor Three Year Forecast

Project	2018	2019	2020	Total FTA Funding	% Total FTA Funds (weight)	NAICS Code
Uniforms	21,000	21,630	22,279	\$ 64,909	0.0642	448190
Shop Tools & Equipment	1,800	1,854	1,910	\$ 5,564	0.0055	423120
Parts	16,200	16,686	17,187	\$ 50,073	0.0495	336390
Transmissions	3,600	3,708	3,819	\$ 11,127	0.0110	336350
Filters	1,800	1,854	1,910	\$ 5,564	0.0055	336390
Brakes	4,800	4,944	5,092	\$ 14,836	0.0147	423120
A/C and Heating Supplies	420	433	446	\$ 1,298	0.0013	336390
Oil & Lubricants	9,900	10,197	10,503	\$ 30,600	0.0303	811191

Front/Rear End Supplies	300	309	318	\$ 927	0.0009	423120
Modules (PCM-IDM)	9,360	9,641	9,930	\$ 28,931	0.0286	423120
Batteries	120	124	127	\$ 371	0.0004	423120
Tires	40,800	42,024	43,285	\$ 126,109	0.1247	423130
Towing	2,400	2,472	2,546	\$ 7,418	0.0073	488410
Outside Services - general automotive repair	37,200	38,316	39,465	\$ 114,981	0.1137	811111
Outside Services - Engines	7,080	7,292	7,511	\$ 21,884	0.0216	811111
Outside Services - Transmissions	9,600	9,888	10,185	\$ 29,673	0.0293	811111
Bus Wash Supplies & Services	7,080	7,292	7,511	\$ 21,884	0.0216	811192
Drug Screening & Substance Abuse Compliance Testing	2,348	2,418	2,491	\$ 7,257	0.0072	621999
Building Maintenance and Repairs	12,480	12,854	13,240	\$ 38,574	0.0381	236220
Office Supplies	9,540	9,826	10,121	\$ 29,487	0.0292	424120

Town Three Year Forecast

Bus Stop Improvements	400,000	0	0			
Design	80,000			\$ 80,000	0.0791	541330
Construction	320,000			\$ 320,000	0.3164	237310
Totals	597,828	203,763	209,876	\$ 1,011,467	1.0000	

Sources: US Census Bureau, 2015 County Business Patterns & NC DOT UCP - DBE Directory

- B. A base figure was developed per 49 CFR 26.45(c) to determine the relative availability of DBEs to perform work on anticipated contracts and sub-contracts.

$$\text{Step One Base Figure} = \frac{\text{Ready, willing, and able DBEs}}{\text{All firms ready, willing, and able (including DBEs and non-DBEs)}}$$

The base figure was initially calculated using the number of DBE's available and desiring work in Wake, Durham or Orange counties in North Carolina for the numerator and the number of all available firms in Wake, Durham or Orange counties in North Carolina for the types of contracts we anticipated awarding. The data source used to derive the numerator was the NCDOT Directory of Firms (<https://www.ebs.nc.gov/VendorDirectory/default.html>) and the data source used to derive the denominator was the 2015 United States Census Bureau County Business Patterns (CBP) (<http://www.census.gov/programs-surveys/cbp/data.html>).

DOT-assisted Contractible and Sub-contractible Opportunities FY18-20

Prime Contractor Three Year Forecast

Project	NAICS Code	Number of Available DBE's (desired work location within 3 counties)	Number of All Available Firms within 3 counties				Relative Availability
			Total	Wake	Durham	Orange	
Uniforms	448190	0	50	35	13	2	0.0000
Shop Tools & Equipment	423120	3	51	42	5	4	0.0588
Parts	336390	0	1	1	0	0	0.0000
Transmissions	336350	0	1	0	1	0	0.0000
Filters	336390	0	1	1	0	0	0.0000
Brakes	423120	3	51	42	5	4	0.0588
A/C and Heating Supplies	336390	0	1	1	0	0	0.0000
Oil & Lubricants	811191	1	55	46	7	2	0.0182
Front/Rear End Supplies	423120	3	51	42	5	4	0.0588
Modules (PCM-IDM)	423120	3	51	42	5	4	0.0588
Batteries	423120	3	51	42	5	4	0.0588
Tires	423130	2	10	7	3	0	0.2000
Towing	488410	2	46	33	13	0	0.0435
Outside Services - general automotive repair	811111	0	346	253	66	27	0.0000
Outside Services - Engines	811111	0	346	253	66	27	0.0000
Outside Services - Transmissions	811111	0	346	253	66	27	0.0000
Bus Wash Supplies & Services	811192	1	67	54	10	3	0.0149
Drug Screening & Substance Abuse Compliance Testing	621999	1	28	24	4	0	0.0357
Building Maintenance and Repairs	236220	24	183	146	32	5	0.1311
Office Supplies	424120	1	19	16	2	1	0.0526

Town Three Year Forecast

Bus Stop Improvements							
Design	541330	59	502	429	57	16	0.1175
Construction	237310	67	35	26	8	1	1.9143
Totals		173	2292	Overall Availability of DBE's			7.5%

$$7.5\% = \frac{173 \text{ Ready, willing, and able DBEs}}{2,292 \text{ All firms ready, willing, and able (including DBEs and non-DBEs)}}$$

STEP 2 – Adjustments to the Base Figure 26.45(d): Adjustments to Step 1 base figure.

Per 49 CFR 26.45(d), following calculation of a base figure, all available evidence must be examined to determine what adjustment, if any, is needed to the base figure in order to arrive at the overall DBE goal. The primary form of evidence available is the past participation of DBEs in Transit Division contracting.

There is a new bus stop improvement contracting opportunity identified in this triennial goal cycle. Adjusting the base on past participation still seems like a legitimate benchmark for future participation as past projects are very similar to the expected future projects.

- A. Median Past Participation.** The first step in adjusting our Step One Base Figure for past participation is to determine the "median" past participation percentages. Past DBE participation reported for the last two years was used (data for previous years was deemed unreliable).

	Past DBE Participation
FY 2016	3.6%
FY 2017	1.9%
Average	2.8%

The Step One Base Figure was then adjusted by taking the average of the past participation and the Step One Base Figure. This method was selected in order to not give past disproportionate weight.

Step One Base Figure	7.5%
Average Past DBE Participation	2.8%
DBE Goal (Race-Neutral)	5.1%