

Cary Historic Preservation Commission

2017 Commission Goals

Background & Rationale

The Cary Historic Preservation Commission is entering its third year of operation. The intent of the 2015 commission goals was to ensure that the commission achieved a successful start and built a sound foundation for the future. The 2016 goals built on that foundation and advanced the commission's work in the community. The 2017 goals are intended to continue to advance the commission's mission:

The Cary Historic Preservation Commission works to preserve the historical, cultural and architectural heritage of our Town for future generations.

The Historic Preservation Commission 2017 goals should be:

- achievable;
- consistent with a commission in its third year of operation; and
- valuable to the community.

Based on this approach, the following goals are proposed. The commission intends to review progress toward these goals on a quarterly basis.

Proposed Goals

The goals are divided into categories to facilitate discussion and deliberation.

Operational Goals

All members shall:

- Receive training for the conduct of Town of Cary meetings, including public meeting, email and related requirements and guidelines
- Receive training for conducting quasi-judicial hearings
- Be familiar with all statutes, laws, ordinances, and rules of procedure relating to historic designations
- Be familiar with the Town of Cary Inventory of Historical Resources

Procedural Goals

The commission shall:

- Consider any Historic Landmark designation recommendations that may come before it in a timely, thorough and impartial manner
- Consider any Historic District designation recommendations that may come before it in a timely, thorough and impartial manner
- Consider any Certificate of Appropriateness requests that may come before it in a timely, thorough and impartial manner
- Identify and classify, from the Town of Cary Inventory of Historical Resources, potential future Historic Landmarks, based on the HPC's adopted landmark criteria; contact the property

owners; provide education to owners interested in pursuing landmark status; and recommend at least 3 properties to the Cary Town Council for local historic landmark status.

- Advance the process of creating one or more local historic districts, determining potential boundaries with respect to the National Register historic districts; make recommendations to town council for engaging property owners and the public in historic district conversations; contact property owners; and provide education to owners interested in pursuing a local historic district.
- Work with staff and town council to advance the implementation actions and recommendations of the *Cary Historic Preservation Master Plan*.
- Engage in outreach and educational activities in the community to promote awareness of historic preservation and the historic preservation commission, especially leveraging other Town of Cary public relations opportunities; and including the creation of an educational booklet about historic properties in Cary.

Excellence Goals

The commission shall:

- Comply with all relevant statutes, laws, ordinances, and rules of procedure
- Conduct all business in an open, positive, collaborative manner
- Maintain open communication with the Cary Town Council, Cary Town Staff, related historic preservation organizations and the community
- Pursue the State Historic Preservation Office “Certified Local Government” designation for local historic preservation commissions