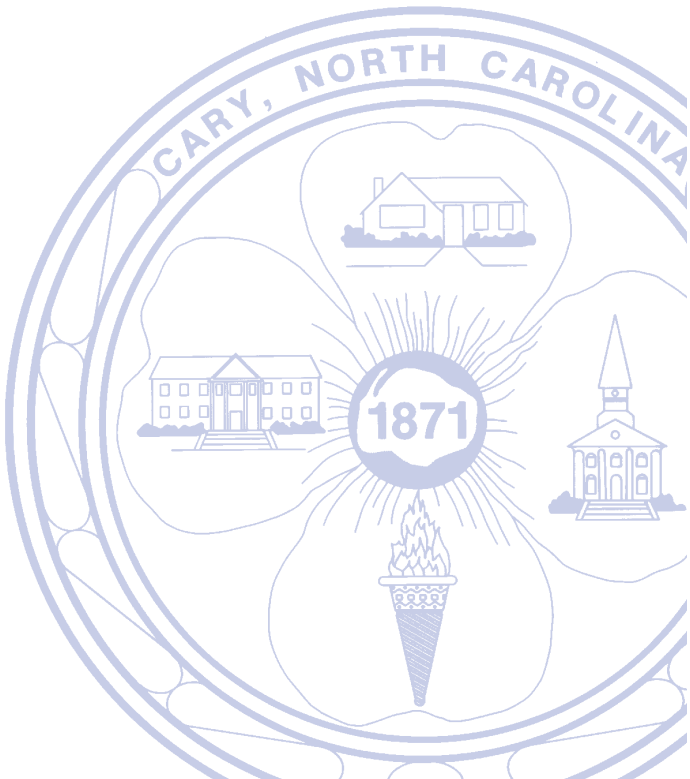




TOWN *of* CARY SPEAKERS BUREAU



TOWN *of* CARY SPEAKERS BUREAU

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For the most current listing of topics visit the
Town's Web site www.townofcary.org

INTRODUCTION

The Town of Cary's Speakers Bureau demonstrates Cary's commitment to increasing citizen awareness, understanding, and support of their local government.

Coordinated by the Public Information Officer in the Town Manager's Office, the Town of Cary's Speakers Bureau provides a pool of Town government professionals to speak in their areas of expertise to businesses, civic groups, and other organizations.

Presentations can be tailored to fit most audiences, meeting lengths, and locations.

Tours of important Town facilities are also available. There is no charge for this service.

Persons wishing to schedule a speaker or a tour should contact the person listed for the appropriate department. Additional information is available on the Town's Web site at www.townofcary.org.



ACCOUNTING

Contact Info

Michelle Price, CPA, Accounting Manager
(919) 469-4048
(919) 469-4306 fax
michelle.price@townofcary.org

Presentation Topics

- Understanding Cary's financial statements

ADMINISTRATION

Contact Info

Lana Hygh, Assistant to the Town Manager
(919) 469-4006
(919) 460-4929 fax
lana.hygh@townofcary.org

Presentation Topics

- Services provided by the Town of Cary
- Council-manager form of government
- Town of Cary's School of Government
- History, Structure, and Culture of the Town of Cary

BUDGET

Contact Info

Scott Fogleman, Budget Director
(919) 462-3911
(919) 460-4929 fax
scott.fogleman@townofcary.org

Presentation Topics

- Understanding the budget process
- Role of property taxes in the town's budget
- Funding sources for town projects

ENGINEERING

Belinda Adams, Administrative Specialist
(919) 469-4031
(919) 460-4935 fax
belinda.adams@townofcary.org

Presentation Topics

- Roadways and transportation
- Capital projects
- Water distribution
- Sewer collection
- Storm water
 - policies
 - water quality
 - public education and participation
- Street lighting
- Traffic calming

Facility Tours

- Traffic Signal Control Center
(after Fall 2005)

FINANCE

Contact Info

Karen Mills, CPA, Finance Director
(919) 469-4110
(919) 469-4306 fax
karen.mills@townofcary.org

Presentation Topics

- Fiscal management – an overview
- Bonds and debt management
- Understanding utility rates and how they are determined

FIRE

Contact Info

Kathy Ellis, Fire Education Specialist
(919) 460-4858
(919) 460-4911 fax
kathy.ellis@townofcary.org

Presentation Topics

- Fire extinguishers
- Exit drills
- Crawl low in smoke
- Match and lighter safety
- Firefighters as friends and community helpers
- Burn safety and prevention
- Home fire escape plan
- Residential fire inspection
- Reporting fire and smoke immediately
- Smoke and carbon monoxide alarms
- Fire safety house
- Puppet show

Facility Tour

- Tour any of Cary's six fire stations to see how firefighters work and live while on duty. Approximate tour time is 20 minutes. Tours can easily accommodate groups up to thirty people.

HUMAN RESOURCES

Contact Info

Valiria Willis, Human Resources Director
(919) 469-4072
(919) 319-4567 fax
valiria.willis@townofcary.org

HUMAN RESOURCES

Presentation Topics

- Employment opportunities, in general
- Employment opportunities by occupational area
- Recruitment and selection of Town employees
- Career development

INSPECTIONS & PERMITS

Contact Info

Bob Strowbridge, Inspections and Permits
Director

(919) 469-4033

(919) 319-4574 fax

bob.strowbridge@townofcary.org

Presentation Topics

- Building regulations
- Minimum housing regulations
- Construction tips for homeowners

PARKS, RECREATION AND CULTURAL RESOURCES

Contact Info

Gail Taylor, Administrative Specialist

(919) 462-3961

(919) 469-4344 fax

gail.taylor@townofcary.org

Presentation Topics

- Parks, Greenways and Cultural Facilities Master Plan

PARKS, RECREATION AND CULTURAL RESOURCES

- History and heritage of Cary
- Opening the door to creativity through the arts
- Enriching the community through cultural arts programs
- Youth athletic philosophy and programs
- Hemlock Bluffs Nature Preserve: programs, facilities, and nature education
- Teen opportunities
- Senior citizen programs
- Benefits of greenways
- How you can contribute through volunteerism

Facility Tours

- Walking tour and architectural guide to downtown Cary
- Page-Walker Arts and History Center including the Cary Heritage Museum
- Amphitheatre at Regency Park
- Stevens Nature Center and Hemlock Bluffs Nature Preserve

PLANNING

Contact Info

Jeff Ulma, AICP, Planning Director
(919) 469-4082
(919) 388-1116 fax
jeff.ulma@townofcary.org

Presentation Topics

- Planning and zoning

PLANNING

- The Comprehensive Plan: Land Use, Transportation, Affordable Housing, Open Space, Growth Management
- Rezoning and development plan processes
- Sign regulations
- Town Center Area Plan
- C-Tran transit service

POLICE

Contact Info

Master Officer Darryll G. DeCotis, Sr.
Community Services Coordinator
(919) 469-4324
(919) 460-4904 fax
darryll.decotis@townofcary.org

Presentation Topics

- Crime prevention strategies
- Emergency communications for Cary
- Stranger danger
- Personal and corporate safety
- Residential and business security (threat assessments)
- Violence in the workplace
- Community Watch
- Business Watch
- Citizens Police Academy
- Bicycle safety
- Police department organizational structure and capabilities
- Firearm safety and responsibility
- Community oriented policing
- Domestic violence and police response
- National accreditation and its importance for Cary

POLICE

Facility Tour

- To arrange a tour of the police department, call at least two weeks in advance. The tour generally includes a police vehicle demonstration as well as the inside facilities. Presentation time is about one hour but varies according to the age of the audience. Visiting the 911 tele-communications center cannot be guaranteed since critical incidents may arise to prevent access. General tours can be any size but only about ten people are allowed in the 911 center at one time.

PUBLIC INFORMATION

Contact Info

Susan Moran, APR, Public Information
Officer
(919) 460-4951
(919) 460-4929 fax
susan.moran@townofcary.org

Presentation Topics

- Cable TV regulation
- Communications—How the Town of Cary reaches out to citizens
- Emergency communications planning
- Working with the media, our partners in reaching Cary citizens
- Creating and maintaining an award-winning Web site
- Gathering citizen opinion—research in the Town of Cary
- Cary TV—your government access channel

PUBLIC INFORMATION

- The making of BUD-TV
- The role of the public information officer
- Working for Cary—history, structure, and culture of the Town of Cary

Facility Tour

- Cary TV Production Facilities – Tours are approximately 30 minutes long and can accommodate up to 10 people.

PUBLIC WORKS

Contact Info

Mike Bajorek, Public Works Director
(919) 469-4093
(919) 469-4304 fax
mike.bajorek@townofcary.org

Presentation Topics

- Parks and facility maintenance
- Annual leaf collection and weekly yard waste collection
- Street sweeping
- Ball field maintenance and preparation
- Sanitary sewer collection system and maintenance
- Sanitary sewer camera operation
- Preventive maintenance program
- Sanitary sewer overflow clean-up procedures
- Water distribution and system maintenance
- Leak detection program
- Free chlorine program
- Line location
- Emergency weather response

PUBLIC WORKS

- Composting and vermicomposting – composting with worms
- Recycling – home and commercial
- Environmental education programs at schools
- Shopping for environmentally friendly products
- Solid waste and recycling

Facility Tour

- Compost Education Center – Located in Bond Park, 801 High House Road, this facility provides hands-on experiences and an awareness of compost and recycling opportunities. Tours last approximately 45 minutes and accommodate approximately 25 people.

PURCHASING

Contact Info

Cheryl Perry, Procurement and Risk
Services Manager
(919) 469-4077
(919) 469-4377 fax
cheryl.perry@townofcary.org

Presentation Topics

- Bidding on town projects
- Purchasing: What the town buys to provide services to citizens

TECHNOLOGY SERVICES

Contact Info

Bill Stice, Technology Services Director
(919) 469-4027
(919) 319-4597 fax
bill.stice@townofcary.org

Presentation Topics

- How the Town of Cary uses technology, current and future

Facility Tour

- Tours of the Technology Services Department are available by appointment. See the Technology Services Department and meet the people who are responsible for implementing the technology that is used throughout the town. The tour accommodates 10 people and takes approximately 30 minutes.

TOWN CLERK

Contact Info

Sue Rowland, Town Clerk
(919) 460-4941
(919) 460-4910 fax
sue.rowland@townofcary.org

Presentation Topics

- Town Council (who they are, the election process, how they do their work, how citizens are an integral part of the process)
- Elections in Cary (general information about Cary's election process)
- Boards/Commissions/Special Committees

Facility Tour

- **Town Hall Learning Experiences:** School groups are invited to visit town hall for hands-on, interactive learning experiences to teach them about Cary Town government. The experience for students in second grade and older includes mock town council meetings with the students serving as the elected officials. The experience for younger students includes a staff "show and tell" to teach the students about our community. Learning experiences are tailored to fit the age of the students.

We are also happy to organize a Page-Walker history museum tour and a Police Department tour in addition to the town hall learning experience (for 2nd grade and older).

Optimal size is no larger than 50 students. To schedule, call or e-mail at least 30 days in advance of desired tour date.

The town hall learning experience takes 1 to 1.5 hours for students in second grade and up. The town hall learning experience for students younger than second grade takes 45 minutes to 1 hour. Groups (second grade and older) who want to add the Page-Walker museum tour and Police Department tour should allow 2.5 hours.

UTILITIES

Contact Info

Rob Bonné, Utilities Director
(919) 469-4303
(919) 469-4304 fax
rob.bonne@townofcary.org

Presentation Topics

- Water supply
- Water treatment processes
- Jordan Lake water quality
- Complying with the Safe Drinking Water Act
- Pretreatment programs and industrial users of the sewer system
- Utility system infrastructure planning
- Water, wastewater and reclaimed water facilities
- Water and sewer pumping systems and operational overviews
- Sanitary sewer overflows
- Reclaimed water
- Wastewater regulations and enforcement
- Grease trap and related ordinances for food establishments
- Indoor/outdoor water conservation
- Water conservation: water demand and peak demand management
- Irrigation ordinances and programs
- Indoor plumbing efficiency
- Waterwise gardening
- Educational opportunities for school programs

UTILITIES

Facility Tours

- Water Reclamation Facilities (1900 Old Reedy Creek Road and 4900 Westlake Road) – Tour the mechanical and biological processes for treating raw sewage to meet state and EPA waste water effluent and reclaimed water standards. Tours last 1 to 1.5 hours and can accommodate approximately 50 participants. No tours are conducted when the National Threat Advisory is orange or red.
- Water Treatment Plant (1400 Wimberly Road) – Tour the mechanical and chemical treatment facilities that transform Jordan Lake water into a high quality drinking water that exceeds State and EPA drinking water standards. Tours last 1 to 1.5 hours and can accommodate approximately 50 participants. No tours are conducted when the National Threat Advisory is orange or red.

UTILITY BILLING

Contact Info

Cindy Nicolaisen, Utility Accounts Manager
(919) 469-4054
(919) 469-4306 fax
cindy.nicolaisen@townofcary.org

Presentation Topics

- Understanding your utility bill

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July 2003



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