



Public Art Placement Request Form

Name of Individual or Organization _____

Address _____

Contact Person _____

Phone _____ Fax _____ E-mail _____

Artist's name _____

Artist's address _____

Artist's phone _____ Artist's Fax _____ Artist's E-mail _____

Title of the Artwork _____

Size and Medium _____

What is the exact address of the site where the artwork would be located? Please submit a map or drawing with location of site identified.

Is this location (check all that apply)

Town of Cary property

Private property

On an easement

On a right of way

Other (please describe): _____

Proposed installation date _____

This artwork is: Permanent placement Temporary placement

If temporarily installed, proposed removal date _____

Attach a photo of the site (or submit a drawing) identifying the desired location and orientation for the artwork.

Describe the artwork (include size, scale and materials) and attach a photo or sketch of the artwork. (Attach sheets if necessary.)

Installation Plan (please check if applicable):

Street closure? If yes, which streets and when? _____

Equipment Rental? If yes, what kind? _____

Need to pour concrete? If yes, approximate size or amount. _____

Digging? (Before digging, call NC One-Call at 800-632-4949 to have the lines marked)

Other (please describe) _____

Describe the process for informing citizens of Cary about the placement of the artwork prior to and after installation.

Will signage be included to describe the artwork? Describe size and placement of signage.

Planning: Check here if application needs review by Engineering and comments:

Engineering: Check here if inspections or permits are required and comments:

REVIEWED

Signed: _____
Public Art Coordinator

Date: _____

Signed: _____
Planning Department

Date: _____

Signed: _____
Engineering (if Applicable)

Date: _____

Date of presentation by
Public Art Coordinator to Public Art Advisory Board _____

Comments by Public Art Advisory Board:

Date of Public Art Placement Notification mailed to applicant _____

**Return Completed Public Art Placement Request Form
and All Documentation to Denise Dickens, Public Art Coordinator
Town of Cary, P.O. Box 8005, Cary, NC 27512-8005
Questions denise.dickens@townofcary.org or 919-465-4791 direct**